



Booking / Information Form

Name:

Correspondence Address:

Home Telephone Number:

Date of Wedding

Time of Ceremony

Collection Address

Ceremony Address

Tel No: (h)
(w)

Length of service
C of E / RC / Other

Time of departure for ceremony

Reception Address

Number of trips to Church

ETA Reception

Special Instructions

Cars	1	£
	2	£
	3	£
	Total	£

Booking Conditions

While we make every effort to supply the vehicle as booked, we are unable to accept any responsibility for any alteration, cancellation or delay caused by any circumstances beyond our control. In the event that the vehicle booked cannot be supplied, we will offer a replacement or a full refund.

It is a condition of hire that there will be no smoking in the hired vehicle.

Since we begin to incur costs from the time of reservation, should you cancel, an administration charge will be due to us, the minimum being the deposit. Any cancellation must be in writing, from the person who signed the booking form, and sent to us by Recorded Delivery. Cancellation must be received by us at least twelve (12) weeks prior to the date of hire, otherwise the balance in full is due. Should the cancelled vehicle be re-booked for the same period, then all monies will be returned, less the initial deposit.

Deposit per car £50 (non refundable)

Please make cheques payable to D C Evans

Balance of £ to be paid **TWO WEEKS** prior to the wedding

Signed

Date
